

# Tech Integration Facilitators

## 2019-2020 Quick Reference Guide

### Role of the Tech Integration Facilitators

We are happy to announce that we are continuing the project as started last year. The role of the in-house TIF teacher includes:

- participating in professional development on specific elements pertaining to ICT integration
- collaborating with one other teacher at the school on a pedagogical project
- sharing the project with their TIF peers
- sharing information in regard to ICT information with school peers

The tech integration facilitator (TIF) will be supported by the RECIT and ICT consultants throughout the year in a variety of formats: in person during full day workshops with teachers from other schools, at their school with a partner teacher, by email and videoconference, if needed. The main role of the TIF is to experiment with innovative pedagogy to enhance the curriculum, students' engagement and learning. The TIF and their partner should share their professional journey at staff meetings and/or pedagogical days.

It is important to remember that the TIF does not have to teach a particular subject but be open to integrating ICT in their classroom and collaborate with another teacher in the school to carry out this project. Lastly, it is hoped that the TIF will share their knowledge, resources, and creative ideas for collaborative projects that integrates ICT with their peers during a staff meeting or pedagogical day. Field Technicians will be the main contact for technical support on the tools while the RECIT and ICT consultants will be available to support the TIF pedagogically.

## Overview

TIME	ACTIVITY	RELEASE
Fall	<p>Workshop given to TIF teachers by RECIT, ICT consultants and board librarian</p> <ul style="list-style-type: none"> <li>● Theme: Design Thinking as a drive for the pedagogical integration of ICT</li> <li>● TIF teachers will be invited on specific days as follow:               <ul style="list-style-type: none"> <li>○ Elementary: September 26</li> <li>○ Secondary: September 27</li> </ul> </li> </ul>	1 day
Fall/Winter	In-school meeting with TIF and another teacher from the school to plan a project with Caroline (Elementary) or Lauren (Secondary)	1 day
Fall/Winter	<p>Topic-specific workshop choice depending on needs established in September</p> <p><b>OR</b></p> <p>Collaborating with TIF from another school on project</p> <p><b>OR</b></p> <p>In-school pedagogical ICT support to peers for project with students</p>	2 days
Fall/Winter	Online communication or in-school visit(s) with RECIT or ICT consultant, if needed	If release time is needed, each TIF can use 1 day
Spring	<p>End-of-Year Meeting</p> <ul style="list-style-type: none"> <li>● Theme: next steps, sharing and plans for next year.</li> <li>● TIF teachers will be invited on specific days as follow:               <ul style="list-style-type: none"> <li>○ Secondary: TBD May 2020</li> <li>○ Elementary: TBD May 2020</li> </ul> </li> </ul>	1 day

## **Optional Program Structure**

For schools where the structure proposed does not meet the needs or if there is a major technological project taking place this year (i.e. integrating GSuite, 1:1 iPad), the RECIT and ICT consultants can assist with:

- devising a program that suits your school's current needs
- choosing dates for release for professional development

Please note that schools must use at least one half-day (maximum two) in each of the following months: November/December, January/March and April/May. Dates should be decided in collaboration with the Caroline Dupuis (Elementary) or Lauren Lopez (Secondary).